Policy on Participation
Office of Undergraduate Research

Students who are accepted into an Office of Undergraduate Research (OUR) program are given opportunities to expand their academic experience at the University of Central Florida. Since resources in OUR are limited, students accepted into programs facilitated by OUR are expected to fulfill the opportunity’s conditions in order to be eligible for future OUR programs*. Conditions for each opportunity are clearly outlined in the program application. Failure to fulfill the listed conditions will make students ineligible from future OUR programming.

**Showcase of Undergraduate Research Excellence (SURE)** - Students who are accepted into SURE and do not plan to attend the event must withdraw at least 16 days prior to the event. Late withdrawals or no shows on the day of the event are unacceptable.

**Summer Research Academy (SRA)** – Students accepted into the Academy and do not plan to attend the entire event must withdraw their application at least 21 days prior to the event to allow wait listed students the opportunity to participate. Students who attend the program must pass this 1 credit course.

**OUR Travel Awards** – Students awarded travel funding must travel to the conference and be a primary presenter. Within a week of attending the conference, funded students must complete and submit the online report form (https://our.ucf.edu/reportform). Students who do not use their funding must coordinate with their mentor’s department to have funding returned within one month of the award distribution. Students who receive funding for the Florida Undergraduate Research Conference also are required to attend the event and check-in with an OUR representative at the event. All travel awardees are required to apply and participate in SURE if they have not graduated prior to the event.

**OUR Grants** - Students who receive a grant must use the funding towards their research project and are required to submit a progress report by the end of the semester in which they are funded (https://our.ucf.edu/reportform). Awardees are required to apply and participate in SURE if they have not graduated prior to the event. Students who do not use their funding must coordinate with their mentor’s department to have the funding returned by the end of the semester.

**OUR Summer Undergraduate Research Fellowships** - Fellowship recipients are required to (1) attend scheduled meetings, (2) submit a progress report by program deadline (see https://our.ucf.edu/reportform), and (3) apply to SURE by the following spring semester.

*Students may be exempt on a case by case basis. Students should provide appropriate documentations (e.g., physician letter, proof of family emergency) for failing to complete any of the above mentioned requirements. Please contact OUR for more details.